



# RESPECT WORKS!

## *DOS AND DON'TS FOR WORK EXPERIENCE STUDENTS*

### Episode One – Respect Appearance

*Starring*

*Dave (cafe worker)*

*Francesco (work experience student)*

*Michael (I Viaggi di Tels life-coach)*

**As a class, watch the video 'Respect Appearance' with Dave, Francesco and Michael.**

Comprehension Questions:

1) What are two reasons why Dave is not happy with Francesco when he arrives?

---

---

---

2) According to Michael, why is Francesco's attire inappropriate?

---

---

---

3) Why was Francesco's greeting to Dave inappropriate?

---

---

---

4) How should Francesco have greeted Dave?

---

---

---

5) What should Francesco have done after coming late, according to Michael?

---

---

---

# YOU ARE JUDGED BY YOUR APPEARANCE

Like it or not, you are being judged by how you look, how you dress, and how you carry yourself. First impressions are formed in an instant and appearance can heavily influence someone's initial opinion of your personality, competence and capability.

When you dress and <sup>1</sup>carry yourself in a positive manner. This is especially important the first time you meet a new colleague. Workers who appear composed and professional will be perceived as more knowledgeable and responsible than those who seem <sup>2</sup>disheveled. Impress others with the following tips:

## Dress to <sup>3</sup>**boost your confidence**

Everyone knows that when you look good, you feel better: You're more confident and others <sup>4</sup>treat you with more respect. Your physical presentation should be <sup>5</sup>on par with the quality of your work. Looking your best isn't about vanity. Keeping high standards for your appearance will help you feel happier and more successful.

## Send the right message

There's casual, and then there's very casual. Though it may be quick and easy to <sup>6</sup>throw on the first thing you see, your appearance <sup>7</sup>speaks volumes about you.

If you look like you just <sup>8</sup>rolled out of bed, most people will assume you just did. Regardless of the type of work you're in, <sup>9</sup>strive to look your best and <sup>10</sup>live up to the expectations of your colleagues.

Can you give simple definitions for terms 1-10 in the text above?

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_
- 4) \_\_\_\_\_
- 5) \_\_\_\_\_
- 6) \_\_\_\_\_
- 7) \_\_\_\_\_
- 8) \_\_\_\_\_
- 9) \_\_\_\_\_
- 10) \_\_\_\_\_

